

**Doorway Wiltshire Ltd Annual General Meeting**

**Tuesday 1 November 2011**

**Nomination form for a Trustee of Doorway Wiltshire Ltd**

*I please insert your name*

being a member of Doorway Wiltshire Ltd and entitled to vote at the Annual General Meeting, propose:

*please insert the full name, address, telephone (land line and mobile), email address, and date of birth of the person being proposed, together with details of any company directorships held.*

*Candidates for Trustee will be asked to provide the Chair with a brief biography to help voters at the AGM*

*To be signed by the person proposed:*

I am willing to be proposed as a Trustee and Company Director of Doorway Wiltshire Ltd at the Annual General Meeting on 1 November 2011. I understand that my appointment will be conditional on an enhanced CRB clearance.

Signed:

Date:

*This form must be received by the Company Secretary,  
Doorway Wiltshire Ltd, The Studio, 36 The Causeway, Chippenham,  
Wiltshire, SN15 3DB*

*by Tuesday 18 October 2011*

**doorway**

Moving on from Homelessness in North Wiltshire

Registered Company No 07232063 (England & Wales)  
Registered Charity No 1137757

**Doorway Annual General Meeting**

**St Andrew's Church Hall**

**Market Place, Chippenham, SN15 3HT**

**Tuesday 1 November 2011, 2pm**

(enter churchyard from Market Place, blue door half way down on left)

The Trustees invite all who have an interest in Doorway to our first Annual General Meeting since we became a stand-alone charity.

The Annual Report and Accounts for the year ended 5 April 2011, together with an Annual Review, can be found on the Doorway website [www.doorwayproject.org.uk](http://www.doorwayproject.org.uk). (Those of you receiving this by email will have them as an attachment.) There will also be a presentation at the end of the meeting telling you what we are doing now.

At the meeting we will be electing new Trustees for the coming year. Three Trustees are willing to stand for re-election. They are Simon Tatton-Brown, Miriam Nicholls, and Mary Quarmby. Three new Trustees are also being proposed: Jan Darts, Hilary Dewar, and Peter Shaw.

We welcome nominations from Doorway members (see next paragraph) of further candidates. They should be received by me by 18 October, and the nomination paper should be signed by a Doorway member. (Nomination & membership forms may of course be photocopied.)

Doorway members—who are they? The criteria for membership is on p.2. To comply with company and charity law Doorway needs to keep a register of members, and you will both help us and secure your rights at the AGM if you fill in a membership form and send it in to the office today.

20 September 2011

SIMON TATTON-BROWN  
Chair

# Doorway Membership

Article 7 of our Governing Document requires Doorway to have a membership, who shall have the right to attend General Meetings and elect Directors.

The subscribers to the memorandum are the first members of the charity;

Membership is open to other individuals or organisations who: (a) apply to the charity in the form required by the directors; and (b) are approved by the directors.

Corporate membership shall be open to organisations (eg partner organisations, charities, faith groups) who subscribe to Doorway's aims and objectives: 'To relieve poverty and sickness and preserve and protect the good health of homeless and disadvantaged people in Wiltshire in particular but not exclusively by the provision of a drop-in centre'.

*Note: Only corporate bodies may be corporate members. Unincorporated partner organisations wishing to be members of Doorway Wiltshire Ltd must appoint a nominee to act on their behalf.*

The directors may only refuse an application for membership if, acting reasonably and properly, they consider it to be in the best interests of the charity to refuse the application. The directors must inform the applicant in writing of the reasons for the refusal within twenty-one days of the decision.

Membership is terminated if:

- the member dies or, if it is an organization, ceases to exist;
- the member resigns by written notice to the charity unless, after the resignation, there would be less than two members;
- the member is removed from membership by a resolution of directors that it is in the best interests of the charity that his or her or its membership is terminated. A resolution to remove a member from membership may only be passed if;
  - the member has been given at least twenty-one days' notice in writing of the meeting of the directors at which the resolution will be proposed and the reasons why it is to be proposed;
  - the member or, at the option of the member, the member's representative (who need not be a member of the charity) has been allowed to make representations to the meeting.

## Application Form (Individual member)

*I apply for membership of Doorway Wiltshire Ltd*

First Name(s):

Surname:

Home address:

Phone:

Mobile:

email:

*Please indicate if you would prefer to receive newsletters and notice of General Meetings by email*

I subscribe to the aims and objectives of Doorway Wiltshire Ltd: 'To relieve poverty and sickness and preserve and protect the good health of homeless and disadvantaged people in Wiltshire in particular but not exclusively by the provision of a drop-in centre'.

Signed:

Date:

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## Application Form (Corporate member)

Name of Organisation:

Note: Only corporate bodies may be corporate members. Unincorporated partner organisations wishing to be members of Doorway Wiltshire Ltd must appoint a nominee to act on their behalf.

Address:

Phone:

Mobile:

email:

Name and position of nominee (when appropriate):

*Please indicate if you would prefer to receive newsletters and notice of General Meetings by email*

We subscribe to the aims and objectives of Doorway Wiltshire Ltd: 'To relieve poverty and sickness and preserve and protect the good health of homeless and disadvantaged people in Wiltshire in particular but not exclusively by the provision of a drop-in centre'.

Signed:

Date:

[Name in block capitals please: ]

Position: