

## Single Donation



### PART A

### Donation Form

Please complete this form to make a one-off donation by cheque.

<b>Your Name:</b>	
<b>Your Address:</b>	
	<b>Post Code</b>

I would like to make a one-off donation of £ \_\_\_\_\_ (figures)  
\_\_\_\_\_ (words)

And enclose a cheque made payable to **Doorway Wiltshire Ltd** (Registered Charity No 1137757)

I would like / not like (*please delete as appropriate*) an acknowledgment of receipt of this money

Signature \_\_\_\_\_ Date signed \_\_\_\_\_

**Boost your donation by 25p of Gift Aid for every £1 you donate**

**Please complete PART B Gift Aid Declaration form overleaf**

**Please return this form to:**

The Treasurer, Doorway Wiltshire Ltd, Station Hill House, Station Hill, Chippenham, Wiltshire SN15 1EQ.

## Charity Gift Aid Declaration – single donation

### Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

I want to Gift Aid my donation of £\_\_\_\_\_ to:

**Name of Charity** \_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

### My Details

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

**Please notify the charity if you:**

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.